

**EAST MORTON COMMUNITY SHOP
CRAFT CORNER BOOKING FORM**

Crafter's details:

Name

Phone **Email**

Address

Brief description of craft

Dates booked beginning Friday, (date). **for One / Two weeks**
(delete as appropriate)

TERMS AND CONDITIONS

1. The crafter will make a payment of £5 per week to East Morton Community Shop (EMCS) to utilise the craft corner space to display their home-made craft items.
2. Payment must be made at the time of booking date confirmation. No refunds will be given but alternative dates may be arranged.
3. Booking dates will be agreed on a first come basis.
4. Sample craft items must be shown to your EMCS contact prior to booking confirmation to ensure that items are appropriate for the ethos of the shop. EMCS reserves the right to refuse craft items which we consider to be unsuitable.
5. We cannot accept craft items which duplicate goods already on sale in the shop (eg: greeting cards or home made jams).
6. The display space is limited to the top crate situated between the freezer and the till, measuring approximately 51cms high x 34cms wide x 23cms deep and the space on top of the crate.
7. The change over period for displays will be on Friday evenings between 4pm and 7pm.
8. The crafter is responsible for displaying their items in the allocated space.
9. All items for sale must be clearly marked with the selling price.
10. The crafter to provide a list of all items with individual prices so that EMCS can keep an accurate record of items sold.
11. Business cards/contact details may be displayed so that customers can contact the crafter directly with enquiries or for placing orders.
12. Liability for craft items remains with the craft maker. Any queries or complaints will be passed directly to the craft maker to respond to appropriately.
13. Customers must pay for items by cash or cheque, which will be paid to the crafter at the end of their booking period when they collect any unsold items.
14. EMCS will endeavour to look after items on display but cannot be held responsible for any damaged or missing items.
15. EMCS will aim to promote crafts through a weekly post on our Facebook page, though this cannot be guaranteed. In addition, crafters may publicise their own items through their personal social media whilst items are for sale in the shop.

I agree to the above Terms & Conditions

Signed by Crafter

Booking payment of £. **received on (date)**

Signed on behalf of EMCS

Email: eastmortonshop@outlook.com